

## **Privacy Policy**

This privacy policy discloses the privacy practices for Guidance College

This privacy policy applies solely to information collected by this web site or other web site used by Guidance College.

### **Information Collection, Use, and Sharing**

We are the sole owners of the information collected on this site. We only have access to/collect information that you voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization.

Unless you ask us not to, we may contact you via email in the future to tell you about Events, new

initiatives, Collecting Donations or other related purposes to Guidance College cause.

### **Your Access to and Control over Information**

You may opt out of any future contacts from us at any time. You can do so at any time via the link

provided in our emails sent to you.

### **Security**

We take precautions to protect your information. When you submit sensitive information via the website, your information is protected both online and offline.

Guidance College does not collect or store sensitive information (such as credit card data). This web site contains links to other sites namely Third-Party Payment Gateways. Please be aware that

we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that

collects personally identifiable information.

We also protect your information offline. Only employees who need the information to perform a

specific job, are granted access to personally identifiable information.

The security of computers/servers in which we store personally identifiable information are the responsibility of Third Party Vendors including the Hosting of our web site, Guidance College Online Learning System and or other Application used by Guidance College.

### **Updates**

Our Privacy Policy may change from time to time and all updates will be posted on this page. If you feel that we are not abiding by this privacy policy, you should contact us immediately via telephone at 713-231-3791 or via email at [info@alhudauniversity.org](mailto:info@alhudauniversity.org).

### **Registration**

In order to use Guidance College Online Learning System, a user must first complete the registration form. During registration a user is required to give certain information (such as name and email address). This information is used to contact you about the Registration or related activities on our Online Learning System in which you have expressed interest.

### **Financial Transactions**

We may request information from you to collect Tuition and Fees or Donations. You must provide contact information. This information is used for billing purposes to complete your registration or collecting donations. If we have trouble processing an order, we'll use this information to contact you.

### **Cookies**

We may use "cookies" on this site. A cookie is a piece of data stored on a site visitor's hard drive to help us improve your access to our site and identify repeat visitors to our site. For instance, when we use a cookie to identify you, you would not have to log in a password more than once, thereby saving time while on our site. Cookies can also enable us to track and target the interests of our users to enhance the experience on our site. Usage of a cookie is in no way linked to any personally, identifiable information on our site.

Some of our business partners and Third-Party Software Components may use cookies on our site

(for example, Google). However, we have no access to or control over these cookies.